

CC	MO	CQ	NF	EX
C	NC	IE	NE	DP

Application to shorten period of notice of intent to marry

Eligibility

The Registry can only consider your application if your reason for shortening falls within one of the five categories listed in Part One. You must provide evidence of your claims in order to have your application considered.

Fees

A fee of \$45.00 must be paid when submitting this form. This fee is non-refundable, regardless of the outcome of your application.

Unsuccessful applications

Your application may be unsuccessful if:

- your reason for shortening does not fall in one of the five categories listed in Part One
- you do not satisfactorily complete the Statutory Declaration in Part One. Make sure you sign and date the Statutory Declaration in front of an eligible witness, as listed on this form; make sure the witness also signs and dates the Statutory Declaration
- you do not provide supporting documentation as evidence of your reason for shortening
- you do not provide your completed Notice of Intended Marriage (NOIM). You must have already lodged this NOIM with your chosen celebrant. You must also provide all supporting documents you presented to your celebrant, e.g. birth certificates, foreign passports (only if born overseas) and divorce or death certificates (if applicable). Any documents written in a language other than English must be translated into English by an accredited translator
- the Registrar is not satisfied with the information supplied.

Instructions

- Write clearly using blue or black ink and BLOCK letters.
- Do not use white out.
- Keep each number, letter or X within the boxes.
- Press firmly when writing.
- Leave answer boxes blank where you have no response or date to enter.

PART ONE - Reason for shortening

Shortening of the statutory period of notice under the *Marriage Act 1961 (Cth)* can only be granted in extraordinary circumstances, as outlined in Schedule 1B of the *Marriage Regulations 1963 (Cth)*.

1. Which category best applies to your circumstances?

- Employment-related or other travel commitments
- Wedding or celebration arrangements, or religious considerations
- Medical reasons
- Legal proceedings
- Error in giving notice

Note. You must attach documents as evidence of your reason for shortening, such as letters of employment, travel documents, airline tickets, receipts of payment, letters from medical practitioners, court orders or letters from authorised celebrants.

- I have completed the Statutory Declaration at Question 2. and signed it in front of an authorised witness.
- I have attached documents as supporting evidence and information for my shortening application.
- I have attached my original completed NOIM, including all required supporting documents I presented to my celebrant, e.g. birth certificates, foreign passports and divorce or death certificates. Any documents written in a language other than English have been translated into English by an accredited translator.
- I have attached a letter from my chosen celebrant, which states that they are available to solemnise my marriage on the intended day if the shortening is granted.
- Note.** If your intended celebrant is the Victorian Marriage Registry, you must apply for a shortening at the same time as you lodge your NOIM.

PART FOUR - Payment

Notes

- The shortening application fee is non-refundable, regardless of the outcome of your application.
- The Registry cannot grant a shortening if your reason for shortening does not fall into one of the five categories listed in Question 1.

11. How do you wish to pay?

- In person**
You can pay by cash, EFTPOS, Visa, MasterCard, personal cheque or money order.
- By mail**
- Credit card - please complete details below Cheque Money order
- Make cheques and money orders payable to Registry of Births, Deaths and Marriages.
 - The Registry only accepts cash payments if you apply in person.

Credit Card Payment Slip - Lodging by mail only

Note. Do not complete this if you are lodging your application in person.

Card type	<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	<input type="checkbox"/> Amex	Total	\$	<input type="text" value="4"/>	<input type="text" value="5"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	
Name on card	<input type="text"/>									
Card number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Signature of cardholder	<input type="text"/>									
					Expiry date	<input type="text" value="M"/>	<input type="text" value="M"/>	/	<input type="text" value="Y"/>	<input type="text" value="Y"/>



If you require access to a translation or interpreter service, please contact the Translating and Interpreting Service (TIS) on 13 14 50 and ask them to contact the Victorian Registry of Births, Deaths and Marriages.

SNP201101

Victorian Registry of Births, Deaths and Marriages
General enquiries 1300 369 367
(8.30am - 4.30pm, Monday-Friday, except public holidays)
Website www.bdm.vic.gov.au